

RCD Chipper Program Cost-Match and In-Kind Services Instructions

As a condition of providing these public services, the RCD must demonstrate that recipients of the chipping services are contributing matching funds through either in-kind or cash value assistance such as time spent clearing vegetation, paying a contractor to clear vegetation, preparing piles for chipping or meeting with local fire protection districts to discuss protect your property through creating defensible space and other actions.

As a recipient of grant funded chipping services or reimbursement funds, we ask that you complete the following form and submit it either with your reimbursement request or prior to the RCD scheduling chipping services for your neighborhood.

Please provide the following:

1. Copy of receipts paid to contractors for services related to the project not covered by reimbursement such as brush clearing or tree limbing.

AND/OR

2. In-kind services provided by landowners and/or the fire department in the following format:

Example form:

| Date or range | Location | Name/title | Hrs | Tasks |
|----------------------|---------------------------------|-----------------------------------|------------|--|
| 3/23/19-3/26/19 | 250 4 th Ave, Felton | John and Sarah Smith , landowners | 5 | Brush clearing and tree limbing |
| 3/15/2019 | 250 4 th Ave, Felton | John Smith, landowners | 2 | Provide recommendations on defensible space. |
| 3/18/2019 | 250 4 th Ave, Felton | John Smith, landowners | 1.5 | Bids and hiring contractor (phone calls). |
| TOTAL HOURS | | | 8.5 | |

