**Fire Safe Council of Santa Cruz County**
**Board Meeting**
**June 25, 2024 @ 10am**

1. CALL TO ORDER (10:02am PDT) – Adam Hensleigh

2. WELCOME AND Board Roll Call
    a. Present: Adam Hensleigh, Jim Frawley, Lynn Sestak, Sanjay Khandelwal, Cindy Weigelt, Carly Blanchard
    b. Excused: Chris Bradford  Unexcused: Tony Akin, Michael Horn
    c. Participants: Bryan Largay, Chris Berry, Chris Klier, M. Albert, Michael Phinn, Susan Tatsui-D'Arcy, Thomas Sutfin, Tim Shields, Tina Castle

3. PRESIDENT'S MESSAGE – Adam Hensleigh (watch recording)- house keeping meeting. Starting in august there will be a new meeting format including reports from the 9 fire districts and the leaders from the Firewise communities around the region.

4. OUTREACH PROGRAM REPORTS - Lynn Sestak (see report from Lynn)
    a. Firewise – 58 recognized communities (4642 households), #7 in country/#5 in state. We have over 25 Firewise communities in progress currently.
    b. HIZ – State Fire Marshal training coming, 17 signed up, a secondary training for the newly trained volunteers will take place in late July, incorporating WUUII software into program
    c. Brush Busters – typically assist 2-4 resident homes per month, booked through Oct and most referred through Damians Ladder, a local non-profit.

5. CONSENT AGENDA - Adam Hensleigh
    a. Meeting Minutes of March 21, 2024
        i. Motion: Approve Consent Agenda
        ii. Action: Lynn (moved), Sanjay (2nd) – passed unanimously

6. Executive Committee Reports (tabled)
    a. TREASURER'S REPORT – Christopher Bradford
        i. Tabled to next meeting

7. COE Report - Lauren Moody Report (previously emailed to board)

8. ACTION ITEMS REQUIRING BOARD APPROVAL
    a. Move PO Box from Boulder Creek to Scotts Valley UPS
        i. Motion: Move Fire Safe Council PO Box to Scotts Valley UPS Store
        ii. Action: Sanjay (moved)/Lynn (2nd) – pass unanimously

iii. Discussion: Adam – need to move PO Box location so that it is more convenient

b. Provide Jitasa 90-day cancellation notice
   i. Motion: Send 90-day cancellation notice to Jitasa and identify local accounting firm
   ii. Action: Lynn (moved)/Sanjay (2nd) – passed unanimously
   iii. Discussion: Adam – Jitasa has not been responsive and is not convenient, Jitasa is located internationally so are not accessible during normal business hours, also need firm who are more versed with grants, need to provide a 90-day written termination notice

c. Elect New Board Member(s)/Officers
   i. Motion: Elect a slate of new Board Members as follows
   ii. Action: Sanjay (moved)/Jim (2nd)– passed unanimously
      1. Chris Klier SLV Water replacing Carly Blanchard SLV Water as a Board Member
      2. Cindy Weigelt re-elected as a Board Member
      3. Sally Mack elected as a new Board Member
   iii. Motion: Elect a slate of Officers for the Executive Board as follows
      1. President: Adam Hensleigh
      2. Secretary: Jim Frawley
   iv. Action: Cindy (moved)/Lynn (2nd) – passed unanimously
   v. Discussion – Sanjay is asking Adam why not adding anyone who is interested to the E-Board, Adam wants to not put anyone on the spot

9. ROUNDTABLE/ANNOUNCEMENTS
   a. Tim Shields – Meredith Albert, new EM for City for Santa Cruz
   b. Chris Klier – add his email to list
   c. Lynn – Defensible Space training, July 8 and 9, 9am-5pm (8hrs each day)
      i. Unique and rare opportunity to receive official training from CalFire and the State Fire Marshal
      ii. Sign-up link: https://docs.google.com/forms/d/e/1FAIpQLScwazrbsSFQUDoQcySVNB2xlH9dmDHpnrNesC8kM9zxQhYnoA/viewform

10. ADJOURN (10:49am PDT)

Next Board Meeting August 15th at 10am